

OJT Employer Waiver Request Form

Employer:		
Address:		
Contact Person/Person Requesting Waiver:		
Phone/Email:		
Reason for Waiver: Less than 3 payroll employees due to family non-payroll workers.		

Employer Signature	Date	
OJT Representative	Date	
APPROVED	NOT APPROVED	

WDB Program Director

Date

Based on WDB Policy #13 – On the Job Training requirement of 3 permanent employees for every one OJT trainee.